

**DOWNTOWN INDUSTRIAL DISTRICT
BUSINESS IMPROVEMENT DISTRICT
BOARD OF DIRECTORS MEETING
APRIL 2, 2014
FINAL MINUTES**

BOARD MEMBERS

Present: Dilip Bhavnani, Ernie Doizaki, Howard Klein, Matt Klein, Larry Rauch, Mark Shinbane, Bob Smiland

STAFF: Raquel K. Beard

Consultant: Ken Coelho, Tara Devine, Steve Gibson, Estela Lopez, and Don Steier

Guests: Songhai Armstead (candidate for Superior Court Judge) and Senior Lead Officer Mark Hyland

I. CALL TO ORDER

Rauch called the meeting to order at 9:00am.

II. PUBLIC COMMENT PERIOD ON NON-AGENDA ITEMS

No public comment.

III. APPROVAL OF MINUTES

H. Klein made a motion to approve the February 26 and March 24 minutes, and Doizaki seconded. The Board unanimously approved.

III. Public Comment

Armstead introduced herself to the Board, spoke of her background and the reason she's running for Superior Court Judge. Armstead asked the members of the Board for their support.

Senior Lead Officer Hyland reported that LAPD Newton Area's big issues are stolen vehicles and illegal dumping. Officer Hyland reported that recently a total of 64 tons of debris was picked up throughout the Newton Area. Officer Hyland is working with the Council office on the illegal dumping issues.

IV. OPERATIONS

Report On Maintenance & Security Issues

During the 1st quarter, the BID public safety officers handled a total of 4,645 incidents, and 323 extra patrols. Maintenance 1st quarter totals include 14,998 bags of trash collected (225 tons); 94 instances of graffiti removed; 553 bulky items removed; and 147 weeded blocks in the District.

Camarillo reported that the entire district is pressure washed every 28 days, and is a good asset for the district. Beard added that increased pressure washing hours was added to the renewal budget, which will begin in 2015. The Board directed Camarillo to provide recommendations for increased pressure washing hours.

CIC Update

City would like to expand the Check in Center by 500 bins once again. The 90-day storage and bin areas are full. The City is looking for an additional space. Further conversations will take place in the near future.

V. FINANCIAL REPORT

Coelho reviewed the 2014 year-to-date financials through February

- a. Assessment Revenue- received \$760,000 (\$742,000 was received in February)**
- b. City fee increased to 2% from 1% (equal \$20,000 in fees). Result of a parcel change from profit to nonprofit**
- c. \$33,000 was refunded to the City (\$23,000 assessment refund, and \$11,000 penalty refund)**
- d. Prior year delinquent assessments- received \$22,000**
- e. Under budget due to timing difference. Overall, in line with budget**
- f. \$567,000 cash in bank**
- g. Anticipate receiving additional assessment revenue in March. Projecting forward- positive cash flow of just under \$60,000 at year end.**
- h. Prior BID funds- \$181,000 (\$8,600 was spent on CIC lighting)**

VI. LADID RENEWAL

Gibson reported that the Management District Plan (MDP) and Engineers Report (ER) that were submitted on 8/28/13, are still not approved by the City Attorney's office. Gibson reported that there are

currently eight different BIDs being held up by the CA's office, and recommended that the BID begin the petition process. Gibson stated that State law does not require City approval to begin the petition drive. Gibson stated that several BIDs faced the same situation last year, and opted to move forward with the petition drive.

The City Attorney's office is having issues understanding the boundaries rationale for BIDs. DID's boundaries have been the same since the first formation of the BID.

VII. GOVERNMENT RELATIONS

6th Street Bridge Update

Lopez reported that a public meeting will be held in May, and that plans are not currently available.

VIII. EXECUTIVE DIRECTOR'S REPORT

Beard informed the Board that insurance premiums have increased significantly for general and excess liability due to past claims. Increased insurance premiums are affecting other BIDs as well. Beard will address the issue at the next BID Consortium meeting.

IX. NEXT MEETING

CCEA Board of Directors Visioning Meeting- April 7th at 10:30am

X. ADJOURNMENT-10:20am